

STATE OF RHODE ISLAND



DIVISION OF MOTOR VEHICLES

CASHIERS OFFICE

600 New London Avenue

Cranston, RI 02920-3024

Phone: (401) 462-5721 Fax: (401) 462-1301

www.dmv.ri.gov

REFUND APPLICATION

Date: _____

Application is hereby made for the refund in the amount of \$ _____, which was submitted to the Division of Motor Vehicles.

Registration plate number: _____

Registration plate type: _____

Driver's License number or CID number _____ State _____

Check which apply for the request of a refund being made to the Division of Motor Vehicles:

- Cancellation of registration with two (2) full years remaining on passenger vehicle.
- Cancellation of registration with one (1) full year remaining on truck vehicle.
- Payment of registration renewal made twice (proof of payments required).
- Tow of vehicle.
- Registration not due for renewal.
- Other: _____

Complete this section as it should appear on refund check:

Printed name: _____

Signature: _____

Mailing address: _____

Street

_____ City

_____ State

_____ Zip code

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Telephone number: () _____

Email address: _____@_____

(A telephone number and/or email address is recommended for the purpose of obtaining information needed to process refund)

Official use:

DMV employee signature: _____ **Initials:** _____

Date submitted to Cashier office: _____

Document(s) submitted with refund application:

- Cancellation of registration receipt**
- Copy of cashed check**
- Tow receipt**
- Court document**
- Other:**

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REFUND APPLICATION

Note: Partial refunds and prorated refunds are not given.
Refunds may take up to three (3) months to receive.

- A. Who qualifies for refund?
- Registered owner; or
 - Surviving spouse (copy of the death certificate required); or
 - Administrator or Executor (copy of Certificate of Appointment of the estate required)
- B. When do you qualify for a refund?
- Cancellation of registration with two (2) full years remaining on passenger vehicle or one (1) full year remaining on truck vehicle.
 - Overpayment of registration
 - Tow of vehicle
- C. If the reason for refund is due to tow of vehicle, the tow receipt is required to be submitted with the refund application.