



STATE OF RHODE ISLAND

**DIVISION OF MOTOR VEHICLES**  
**BUSINESS AND COMMERCIAL SERVICES OFFICE**  
600 New London Avenue  
Cranston, RI 02920-3024  
Phone: 401-462-4368 Fax: 401-462-5805  
[www.dmv.ri.gov](http://www.dmv.ri.gov)

**ALL APPLICANTS WHO ARE TAKING THE COMMERCIAL DRIVERS LICENSE PASSENGER ENDORSEMENT OR SCHOOL BUS ENDORSEMENT TESTS FOR THE FIRST TIME MUST DISPLAY THE FOLLOWING DOCUMENTS:**

1. COMPLETED CHAUFFER APPLICATION FORM (WHICH IS AVAILABLE ON THE DMV WEBSITE).
2. CURRENT DRIVERS LICENSE
3. SOCIAL SECURITY CARD
4. ORIGINAL BCI REPORT FROM THE RHODE ISLAND ATTORNEY GENERALS OFFICE
  - RHODE ISLAND ATTORNEY GENERAL  
4 HOWARD AVENUE  
CRANSTON RI 02920
  - NO BCI REPORT WILL BE ACCEPTED IF IT IS MORE THAN 30 DAYS OLD
  - APPLICANTS WHO ARE NOT RHODE ISLAND RESIDENTS, OR HAVE BEEN LICENSED IN A STATE OTHER THAN RHODE ISLAND WITHIN THE PAST FIVE YEARS MUST ALSO OBTAIN:
    1. A CERTIFIED DRIVING RECORD FROM THE STATE IN WHICH THEY WERE FORMERLY LICENSED
    2. A CRIMINAL BACKGROUND CHECK FROM THE STATE IN WHICH THEY WERE FORMERLY LICENSED

**APPLICANTS WHO ARE TAKING THE TEST FOR THE SECOND TIME AND HAVE ALREADY SUBMITTED THE ABOVE DOCUMENTATION OR THOSE WHO HAVE THEIR BACKGROUND CHECKS ON FILE WITH THE SCHOOL BUS OFFICE WILL NOT BE REQUIRED TO SUBMIT THIS DOCUMENTATION A SECOND TIME.**