



Application for Driver's School License

Applicant's Information (Complete All Fields)

<input type="checkbox"/> NEW		<input type="checkbox"/> RENEWAL # _____		FEIN NUMBER:	
SCHOOL NAME:			BUSINESS TELEPHONE:		
NAME AND ADDRESS OF ANY BRANCH OFFICES:					
NAME OF OWNER:		LICENSE NUMBER:		HOME TELEPHONE:	
ADDRESS OF OWNER:		CITY/TOWN:		STATE:	ZIP:
OWNERSHIP: <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION: STATE _____					
NAME AND ADDRESSES OF OFFICERS OR PARTNERS OF FIRM:					
NAME OF INSURANCE COMPANY:		POLICY NUMBER:		EFFECTIVE DATES: FROM: (MM/DD/YY) TO: (MM/DD/YY)	
LIMITS OF LIABILITY: Bodily Injury		Bodily Injury		Property Damage	
\$ _____ each person		\$ _____ each accident		\$ _____ each accident	

Vehicles To Which Insurance Is Applicable

YEAR:	MAKE:	BODY TYPE:	IDENTIFICATION NUMBER:	REGISTRATION NUMBER:

BCI Check and Driving Record Requirements

OUT-OF-STATE APPLICANT

If you moved to Rhode Island and have lived in this state less than thirty (30) days, you are required to submit a **Driving Record and a Background Criminal Report (BCI report) from your previous state, where you had resided.**

If you moved to Rhode Island from another state and have lived in this state more than thirty (30) days but not more than five (5) years, **in addition to the BCI report and driving record from your previous state, you also will need a BCI from the State of Rhode Island.**

IN-STATE APPLICANT

If you are in-state applicant, you are required to submit a **BCI Report from the State of Rhode Island.**

An original Criminal Background Report (BCI) can be obtained from the RHODE ISLAND ATTORNEY GENERAL'S OFFICE, 150 South Main Street, Providence, RI 02903.

I, the undersigned, hereby declare that I am OWNER PARTNER OFFICER of the above Driver's School and the information contained in the application is true to the best of my knowledge and belief.

APPLICANT'S SIGNATURE:	DATE: (MM/DD/YY)
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Subscribed and sworn to me this _____ day of _____, 20 _____.

NOTARY PUBLIC SIGNATURE:	COMMISSION EXPIRATION DATE (MANDATORY):
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REQUIREMENTS FOR OPENING A RHODE ISLAND DRIVING SCHOOL

1. All new driving school applicants are required to take the following course offered at the Community College of Rhode Island (CCRI) Warwick Knight Campus:

HMNS 2290: Driver and Traffic Safety Education

It is recommended that the applicant contact the school in December of each year to enroll in the course.

Contact: Monica Russell (401) 825-1214

2. A GU-1338 insurance form must be filed with the Department of Motor Vehicles. Please contact the Financial Responsibility Office at (401) 462-5747.
3. A Bureau of Criminal Identification (BCI) check must be obtained from the Rhode Island Attorney General's Office. Additionally, any person who has lived in another state within the past ten (10) years must obtain a BCI and driving record abstract from the state(s) where they resided during that time period.
4. A fee of \$51.50 for the driving school license must be collected.
5. A fee of \$16.50 is required for each driving instructor's license.